

Theatre Inventory Database - Feature List

Props / Sets

User Guide Link <https://www.theatreinventory.info/TID>

Data Entry

Feature Name	Description	Link To UserGuide	Versions		
			10	9	8
Add / Edit	Create a props or set piece record for each item in your collection. Each record has over 20 fields that can be used to describe the Prop or Set piece. Many fields are tied to a Drop-Down box (lookup) with commonly used values. All values for each Drop Down box can be edited in the Utilities Menu.	https://w	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Unique Tag IDs	Each Props/Sets record will have a unique Tag ID. When a new record is added or copied, the next number in sequence can be chosen for that Tag ID or a completely different one can be used.	https://w	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Copy	Copy the current record to one or more new records	https://w	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Multiples	Mark costume piece record as a "Multiple" so each item shares the same Tag ID	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Add / View Photos	Link one or more photos to prop/set piece record. Photos 1 & 2 are viewed on the main screen. Photos 3-6 are available on the "View All Photos" button.	https://w	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
View Photo File Size	* Popup added to display the file size in kb with a warning if files are over 750kb.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rotate Photos	* Rotate *.jpg files left and right by 90 degrees	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Add / Edit Repair notes	List one or more repairs. Search and print reports based on what needs repair.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Assign Props/Sets to Ensembles	Props/Set pieces can be assigned to an Ensemble record and listed on Production/Role reports	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Rental Packages	* Groups of Props/Set items can be linked together in a Rental Package record. These items can be rented as a package or each item can be rented separately.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Added Audio/Video links	* New fields for links to 2 audio or video files. Helpful for Foley props or working props	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Search

Feature Name	Description	Link To UserGuide	Versions		
			10	9	8
Search by Tag ID	Search by Tag ID on Main Data Entry screen	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

* = **New Feature !**

Search

Feature Name	Description	Link To UserGuide	Versions		
			10	9	8
Search by Name or Description	Search by Props/Sets Name or Description on Data Entry Search popup or Advanced Search	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Search by many fields	The Advanced Search feature is designed to search on multiple fields	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Advanced Search - Results	View Search Results on screen, as Photos in Photo Gallery, or print results with multiple photos	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Select group of items to view by Tag ID	View list of Props/Sets that were selected by Tag ID. Print variety of reports, with and without photos	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Reports

Feature Name	Description	Link To UserGuide	Versions		
			10	9	8
Reports Menu	Print over 20 different reports to printer or PDF	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Utilities

Feature Name	Description	Link To UserGuide	Versions		
			10	9	8
30-Day Free Trial	Download and install the FULL version of this application and test it for 30 days free! All data you enter will be saved and available when you purchase a license.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Update values in lookup tables	Update the values in the Lookup Tables - i.e. Props/Sets Type, Item Names, Time Period, etc.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Update Current Location and Storage Location	Update a group of records for new Current Location and Storage Location values	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Export data to *.xls	Export data to Excel file	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
View Database Statistics	View the total number of records and the number of photos in the database	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
View License Agreement	* View/Print the License Agreement for the software	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Productions

Feature Name	Description	Link To UserGuide	Versions		
			10	9	8
Add / Edit Productions	Add new Productions to database.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Assign Props /sets to Production	Props/Set pieces can be assigned to Productions. Reports can be printed.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Print Reports of all items assigned	Print reports (with and without photos) of all Props/Sets assigned to a selected Production	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Rentals

Feature Name	Description	Link To UserGuide	Versions		
			10	9	8
Props/Sets can be checked out to performers or rented to other organizations.	Individual Props/Sets items can be checked out. Rental Packages can be checked out as a Package. Multiple checkout and rental reports are available to print.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Quick Check-in	Check-in items by scanning barcode in Quick Check-in window.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Reports of what is still checked out	Print a list of Props/Sets that are still checked out - by Renter, by Tag ID, by Return Due Date, etc.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Individuals/Organizations

Feature Name	Description	Link To UserGuide	Versions		
			10	9	8
Create records for Individuals or Organizations	Create a record for each individual or organization with all their contract information to use for Checkouts / Rentals	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
View Rental History	View the list of items checked out by the individual or organization.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Asset Management

Feature Name	Description	Link To UserGuide	Versions		
			10	9	8
Print Asset Management Reports *	Print Summary and Detailed reports of all assets to printer or PDF	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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