

I want to Inventory my ...

Props & Sets

If you are interested in creating an inventory of your *Props and Sets* for your theatre, school or dance company - this *Quick List* of products and support resources will help you plan for what you need.



Theatre Inventory Database





Labels



Tyvek Tags w/ Twist ties

The Props/Sets module of The *Theatre Inventory Database* is an easy-to-use database to inventory your props/sets. It can be a stand-alone "Props Only" database or part of the *Theatre Inventory Database*.

- ✓ Create detailed records with up to 6 photos
- ✓ Search on many fields view results as list or Photo Gallery
- Print and share reports, post them to your website
- ✓ Assign Props / Sets to Productions
- ✓ Rent/check-out items Run reports to see what is still checked out
- ✓ Download a Free 30-day trial!

We have 5 types of **custom printed inventory labels** for Props, Set pieces and Equipment. We also have Iron-on and Sew-in tags for drops, fabric items and leather.

Use our **Tyvek Shipping Tags** to attach labels to items that you might not want to put an adhesive label on directly. Tyvek tags can be applied with string or twist ties.



Barcode Scanners

We offer 2 types of barcode scanners - wired and wireless. Use the scanner to scan the barcode labels to add records, checkout out props and set pieces and check them back in quickly.



Adhesive Pockets for Storage Boxes If you store any of your small props in bins or boxes you will want to put a list of what is in the box on the front. You can print a list of the contents from the *Reports* menu. If you have a small box you can print a *Box Report* on a 4" x 6" card. You can get the **4"** x 6" pockets from our store. For larger lists you can use an 8 1/2" x 11" sheet protector.



Check out our *Support* page on the website for links to our extensive collection of *Resource Guides, Tutorials* and the "*Become the Expert*" series of lessons.



Look for the "Props Book" Resource Guide to help you manage your props during a production.



Look up the Theatre Inventory Database *User Guide* (all databases) at www.theatreinventory.info.



To get **current prices** for our products please check the website and look for this icon - or visit the store: www.costumeinventorystore.com